



Dear Ius Commune PhD researchers,

You are kindly invited to participate in the Ius Commune Amsterdam Masterclass for PhD researchers, which will take place on **Friday June 26th 2020**. This Masterclass is aimed at PhD researchers in the first and second year of their research. Please note that participation in this masterclass is mandatory for the successful completion of the Ius Commune postgraduate training programme.

During the Masterclass you will be given the opportunity to present and discuss the methodological framework of your PhD thesis and related methodological issues or problems which you have encountered during your research.

In preparation for the Masterclass you will be asked to send in a **5 to 10 page paper**, the highlights of which you will present during the Masterclass in a 10 minute presentation. Both your paper and presentation should – at least partly – focus on the methodological aspects of your research. After this presentation, there will be time for 35 minutes of feedback and discussion.

Feedback will be provided by an expert in your field as well as by your fellow PhD researchers. You will be asked to contact the expert yourself and ensure his/her availability on the date of the Masterclass.

If you want to use this opportunity to present your research and receive quality feedback, please confirm your participation by returning the enclosed registration form **by Friday April 24th 2020** to Tawnee Hill: t.a.h.hill@uva.nl and Eva Vermeulen: e.e.vermeulen@uva.nl. Participation in this Masterclass is free for all Ius Commune researchers. If you participate, attendance of the full Masterclass (one fully day) is required.

You will be required to **find an expert** in your field who is available and willing to come to Amsterdam on Friday June 26th, and supply us with his or her details by **Friday May 29th 2020**. A model invitation you can use to invite experts is enclosed, although you might like to draft your own invitation. The **deadline for the paper** is also **Friday May 29th 2020**. Please send the paper directly to your expert with a copy to t.a.h.hill@uva.nl and e.e.vermeulen@uva.nl.

If you need help with finding an expert, please do not hesitate to contact us.

We look forward to welcoming you in Amsterdam!

Kind regards,

Tawnee Hill and Eva Vermeulen

REGISTRATION FORM

Ius Commune Masterclass – Friday June 26th 2020 – Amsterdam

Last Name:

First Name:

University:

Department:

Telephone:

E-mail:

I want the organisers to make a hotel reservation in Amsterdam (1 night): YES / NO

Please let us know if you have any dietary requirements (e.g. vegetarian/vegan/allergies):

Title of your research project:

Name(s) of your supervisor(s):

Starting date of your research:

Description of your research project (approx. 200 words):

The name (and institutional affiliation) of the expert in your field willing to come to Amsterdam on Friday June 26th to review your research (if you do not have an expert yet, leave this field blank and provide the name of the expert separately **by Friday May 29th 2020** to Tawnee Hill at t.a.h.hill@uva.nl and Eva Vermeulen at e.e.vermeulen@uva.nl):

Please return this registration form **by Friday April 24th 2019** to t.a.h.hill@uva.nl and e.e.vermeulen@uva.nl.

Model Expert Invitation (English follows Dutch)

Dutch:

Geachte (...),

Naar jaarlijkse gewoonte ontvangt de Faculteit Rechtsgeleerdheid van de Universiteit van Amsterdam in het kader van de [Ius Commune Onderzoeksschool](#) enkele promovendi die hun onderzoeksproject toelichten tijdens de Ius Commune Amsterdam Masterclass. De opzet van deze bijeenkomst is het bieden van een forum aan promovendi om in discussie te treden met experts en medepromovendi over de methodologische aspecten van hun onderzoek.

Ik zou u willen vragen of u op vrijdag 26 juni 2020 als expert zou willen optreden bij de presentatie van een paper over mijn onderzoek. Ik schrijf een proefschrift aan de [naam universiteit] bij [naam promotor].

Hier volgt een korte beschrijving van mijn onderzoek:

[beschrijving onderzoek]

De sessies nemen ongeveer 45 minuten per Promovendus in beslag waarvan 10 minuten zijn gereserveerd voor een presentatie, 15/20 minuten voor uw commentaar en 15/20 minuten voor verdere discussie. U ontvangt ruim voor de Masterclass van mij een paper van 5 tot 10 pagina's. De sessies vinden in het Engels plaats. U hoeft alleen bij mijn sessie te zijn, alhoewel u uiteraard van harte welkom bent om bij andere presentaties aan te schuiven.

Zou u zo vriendelijk willen zijn mij op korte termijn te berichten of u interesse heeft en zo ja, of - en hoe laat - u beschikbaar bent op vrijdag 26 juni?

Bij voorbaat hartelijk dank,

Met vriendelijke groet,

[naam]

English:

Dear (...)

Each year the Faculty of Law of the University of Amsterdam organises a masterclass for PhD students in the context of the [lus Commune Research School](#). The intention of this masterclass is to provide a forum for PhD students to engage in discussions with experts and other doctoral students about the methodological aspects of their research.

I would like to ask you whether you would agree to serve as an expert on Friday June 26th 2020 at the presentation of a paper on my research. I am writing my PhD at the [name university] with [name supervisor].

Here is a brief description of my research:

[description research]

The sessions take about 45 minutes per candidate. My presentation will take about 10 minutes, 15/20 minutes are reserved for your comments and 15/20 minutes for discussion. You will receive my paper of 5 to 10 pages in advance. The sessions take place in English. Your attendance would only be required at my session, although you are of course very welcome to be present at the other candidate presentations.

Would you be so kind to inform me whether you are interested and if so, whether, and at what time, you are available to come to Amsterdam on Friday June 26th?

Thank you very much in advance.

Kind regards,

[name]